



## SAN ANTONIO IVY EDUCATIONAL FUND, INCORPORATED (SAIEF)

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Regular Meeting of the Board of Directors

### Minutes – October 5, 2021

The regular SAIEF Board meeting was called to order (via Zoom) at 6:02 p.m. by Board President Sandra Jolla. She shared a meditation titled “Lend a Hand” and then led the body in prayer.

It was established that a quorum was present.

On a motion by Director Maria Greene, seconded by Director Judge Linda Lewis, the agenda was adopted by the body. *Motion carried.*

#### **President’s Remarks**

President Jolla used a Power Point presentation to provide an overview of the guidelines for sorority foundations reflected in the Alpha Kappa Alpha Sorority Handbook for Chapter and Foundation Operations. Although a workshop on this subject was scheduled for the Boule, it was withdrawn from the schedule. The IRS differentiates between tax exempt organizations 501© (3) and organizations such as social clubs and fraternal organizations which are categorized as 501© (7). A 501© (7) cannot have income over 33% from non-members. There are many requirements for the establishment and conduct of a chapter foundation which Alpha Tau Omega has already met via SAIEF: SAIEF has established a separate mailing address and separate bank accounts. During the tenure of former Board President Donna Millhouse, the SAIEF engaged the services of Schriver & Carmona, C.P.A. Information was provided about the strict line of demarcation between taxable and tax-exempt entities and the use of funds collected from the public for targeted purposes. Former Board President Judge Linda Lewis emphasized the penalties incurred if an organization does not strictly adhere to IRS requirements...beyond jeopardizing the foundation’s tax-exempt status. Chapter programs which fall within the SAIEF Mission provide an opportunity for collaboration between Alpha Tau Omega Chapter and SAIEF. However, the Connections and Juneteenth Festival do not meet the requirements and are *not* tax exempt. President Jolla emphasized the need for a Board fund-raiser. Director Lewis stated that the last SAIEF fundraiser was a collaboration with the City’s Martin Luther King Commission to host a banquet with Dr. Cornel West as keynote speaker. Director Kimberly Douglas suggested that the Power Point presentation be shared with the members of Alpha Tau Omega Chapter. Director Marilyn Stanton-White stated her preference for sharing the presentation would be with the Leadership Team of Alpha Tau Omega Chapter.

#### **Correspondence**

There were 4 items of correspondence requesting funding. They were addressed as follows:

##### Black Book Yearbook

Request for participation in the 2022 edition of Black Book with \$1,500 for a full page ad in color or \$750 for a half color page

Action: Director Lewis moved that the SAIEF decline to purchase an ad for the 2022 edition of Black Book as said publication does not fit within the SAIEF Mission. Director Madelyn Jones seconded the motion. *Motion carried.*

3<sup>rd</sup> Annual San Antonio African American Book Festival (February 26, 2022)

Request for sponsorship by the Friends of the Carver Library. Director Lewis moved for approval of Diamond Level sponsorship in the amount of \$300.00. Director Beverly Johnson seconded the motion. *Motion carried.*

Wheatley Heights Sports Complex

Request for sponsorship for the annual fundraiser. Director Marilyn Stanton-White moved for approval of a \$300 donation to the fundraiser. Director Maria Greene seconded the motion. *Motion carried*

Whole Child Whole Community Conference (Thursday, November 4, 2021)

Request for conference sponsorship by Communities in Schools of San Antonio. Director Lewis moved for approval of a \$300.00 donation. Director Sharon Crockett-Ray seconded the motion. *Motion carried.*

**Financial Secretary's Report**

Financial Secretary Gale Johnson reported the following:

<b>Funds Received during the Reporting Period: 1-30 September 2021</b>				
<b>Name</b>	<b>Transaction</b>	<b>Date</b>	<b>Amount</b>	<b>Comment</b>
Castro Consultants SA	Paypal	8-23-21	\$98.01 less Paypal fees	\$100 received Health Fair (HF) – Health Kerr
IFM-Sponsorship	Zelle	9-2-21	\$250.00	HF - Simone Norris
PROJECT SMASH	Zelle	9-6-21	\$100.00	HF
WINGS – Ivy Scholarship	Check #4194	9-6-21	\$500.00	HF - Ruth Medellin
Joy4Life Ministry	Zelle	9-14-21	\$100.00	HF – Soror Sandra Jolla
Arcelia Johnson Fannin	Zelle	9-7-21	\$100.00	HF - Soror Arcelia Johnson
Tangela Mills	Zelle	9-16-21	\$100.00	HF - Soror Tangela Mills
O’Bella Anesthesia	Zelle	9-19-21	\$100.00	HF
Commonwealth Computers	Check #13016	9-20-21	\$100.00	HF – Soror Karla Broadus
Dr. Richard Anderson	Check #1239	9-20-21	\$500.00	HF– Soror Brenda Anderson
Nancy Gray	M.O.19- 287312538	9-20-21	\$100.00	HF – Soror Nancy Gray
Alamo Ranch Computers	Check #151	9-24-21	\$100.00	HF – Whitney Toson
Diversity in Anesthesia	Paypal	9-25-21	\$489.56 less Paypal fees	HF - \$500.00 received
Fashionetta Reporting	Check #6006	--	\$40.00	Replacement check from dated check received for Fashionetta Team
Gloria Hill	Paypal	9-13-21	\$293.54 less Paypal fees	\$300 received; Wedgeworth Scholarship
Sandra Jolla	Zelle	9-3-21	\$100.00	Diamond Endowment
<b>Total</b>			<b>\$3,031.11</b>	

## Treasurer's Report

Treasurer Madelyn Jones presented the following report for the period August 1, 2021 through September 30, 2021:

Account Type	Beginning Balance	Revenue	Expenses	Ending Balance	Pending Deposits	Outstanding Checks	Balance after Pending Transactions
<b>Operating Account (#5802)</b>	\$55,828.72	\$4,196.11	\$6,340.22	\$53,684.61 \$42,502.76 Fashionetta being moved to ATO Programs	\$0.00	0.00	\$53,684.61
<b>Special Account (#5810)</b>	\$16,417.15	\$793.54	\$2,000.00	\$15,210.69 Includes \$9,612.14 in restricted scholarships	0.00	0.00	\$15,210.69
<b>Diamond Checking Account (#2487)</b>	\$16,060.24	\$100.00	\$0.00	\$16,160.24	0.00	0.00	\$16,160.24
<b>ATO Programs-Checking Account (#3920)</b>	\$15,053.48	\$2,821.68	\$5,976.50	\$11,887.66 Includes \$573.00 Health & Wellness Grant & \$3,380.97 Reading Grant	0.00	\$500.00	\$11,387.66 \$
<b>TOTAL - All Accounts</b>	<b>\$103,359.59</b>	<b>\$7,911.33</b>	<b>\$14,327.42</b>	<b>\$96,943.20</b>	<b>0.00</b>	<b>\$500.00</b>	<b>\$96,443.20</b>

President Jolla complimented the financial officers for their diligence in maintaining financial records.

### SAIEF Budget

President Jolla met with financial officers, Directors Gale Johnson and Jones to plan the SAIEF operations budget. After discussion by Board members, on a motion by Director Lewis, seconded by Director Beverly Johnson, decisions about the budget were tabled until the November Board meeting. *Motion carried.*

### Governance Committee .

Chairman Maria Greene reported the following Directors as candidates for Board offices:

Vice President: Sandra Jolla and Linda Lewis

Financial Secretary: Gale Johnson

Treasurer: Madelyn Jones

Director Kim Douglas was nominated from the floor for the office of President. The offices of Financial Secretary and Treasurer were not contested. The office of Secretary had no nominees. The vote was taken by electronic posting with Candidate Jolla stating that she was abstaining from voting. Director Jolla was elected Vice President. Director Lewis moved that further action on Board officers be delayed until the November meeting. The motion was seconded by Director Gale Johnson. *Motion carried.*

2022 Officers:

President - Kim Douglas

V. President - Sandra Jolla

Secretary – OPEN

Financial Secretary – Gale Johnson

Treasurer – Madelyn Jones

## ANNOUNCEMENTS

The following is the committee report schedule for the November Board meeting:  
Budget Committee, Governance Committee (Election of officers; Suggestions for Bylaws revisions),  
Audit Committee, Technology Committee

The next scheduled Board meeting is November 2, 2021 at 6:00 p.m.

The closing prayer was shared by Director Greene.

The meeting was adjourned at 7:49 p.m.

The following Board members were in attendance:

Sandra Jolla, Sharon Crockett-Ray, Kimberly Douglas, Maria Greene, Jessica Hannah, Regina Horne-Espree, Beverly Curry Johnson, Gale Johnson, Madelyn Jones, Linda Harrison Lewis, Felicia Madison, Marilyn Stanton-White and Janice Wilson.

***Maria Stevenson Greene***

Secretary